



we keep your goods flowing

E-Terminal Enrollment & Functionality

ZUIDNATIE

Zuidnatie IT

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1 Contact and version control

1.1 Version History

Datum	Versie	Wijzigingen	Eigenaar
20240508	1.0	Registration Procedure + Booking info	Zuidnatie NV
20240508	1.1	Adding Container Pickup Yard Position info	
20240515	1.2	Finalisatie pre-GoLive +CPu	
20240704	1.3	Unit info	

1.1 Sharepoint info

Item	STEP ETerminal
Sub-item	Registration
ICT Info	true
Link	ICTInfo
Archief	false

1.2 Contacts

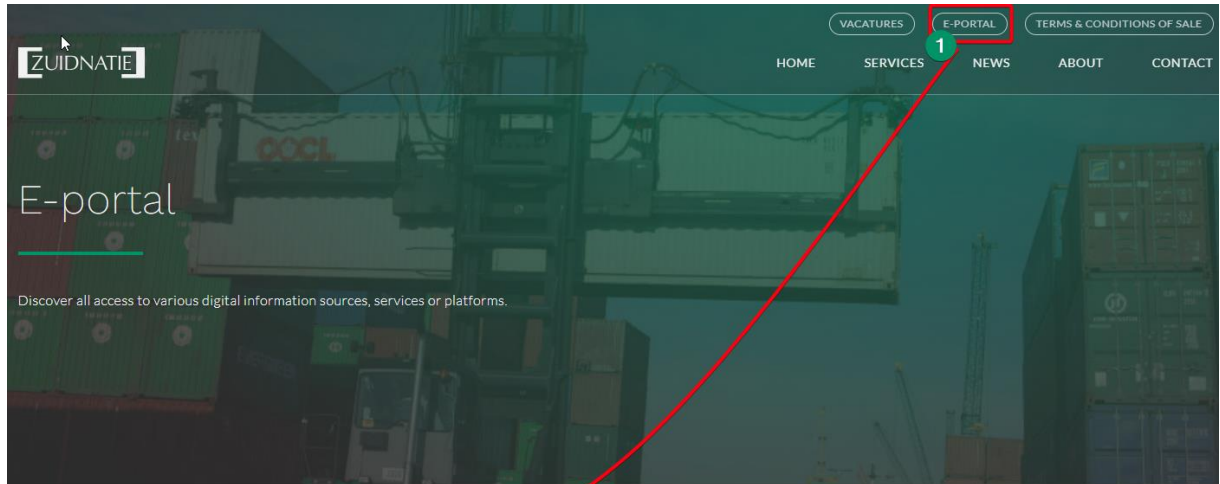
Name	Function	Tel	E-mail
ICT Helpdesk	Helpdesk	03 205 97 69	It.helpdesk@zuidnatie.be

Company	Zuidnatie
Address	Antwerpsebaan 1
Place	2030 Antwerpen
Tel	+32 (0)3 205 97 00


2 Registration

2.1 Enrollment Procedure

- (1) Go to the Zuidnatie website (<https://www.zuidnatie.be>) and select the E-Portal Section
- (2) Select the Digital Portal for the Terminal of your choice



DIGITAL PORTAL

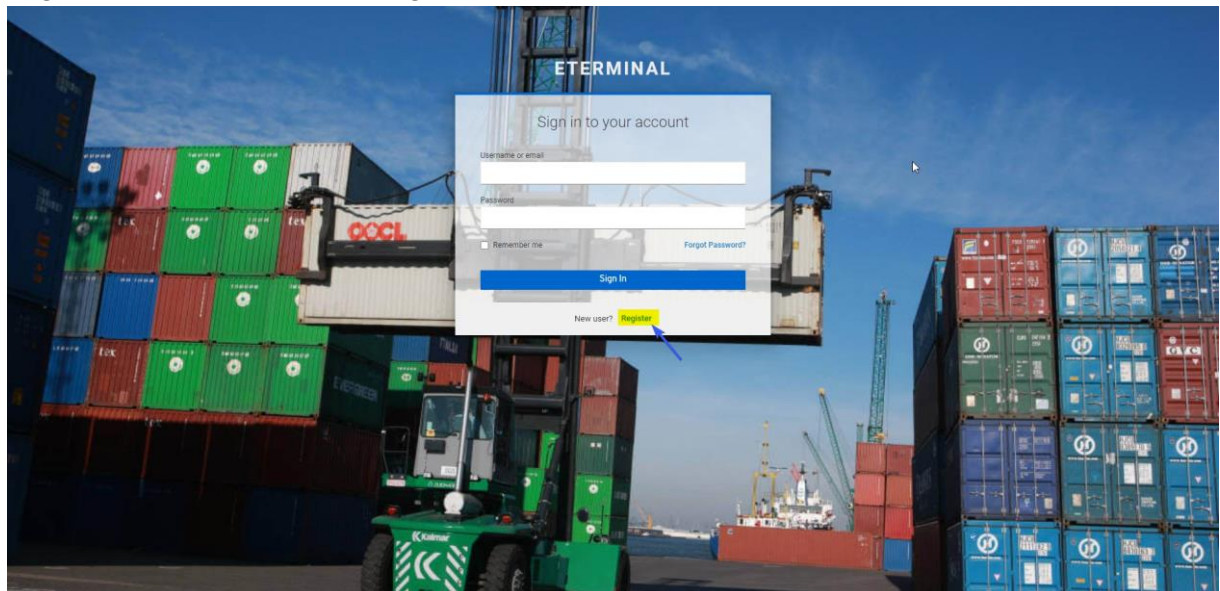
-  **Containerportal Becomar**
Digital portal for checking container data, bookings and availability at Becomar.

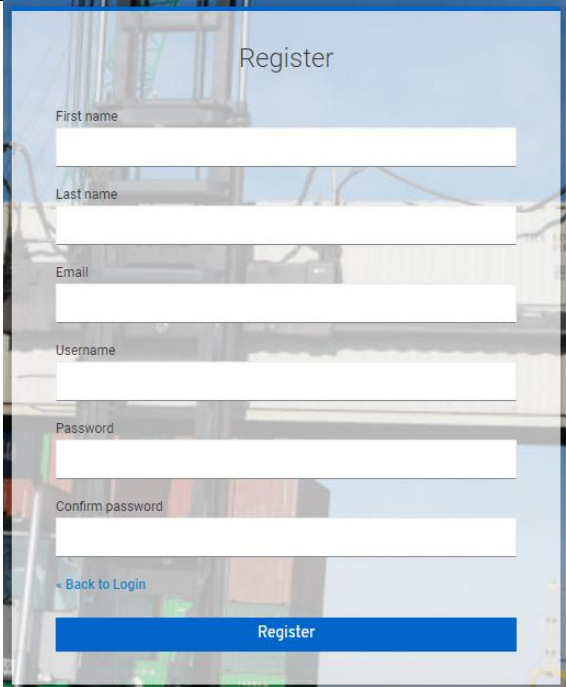
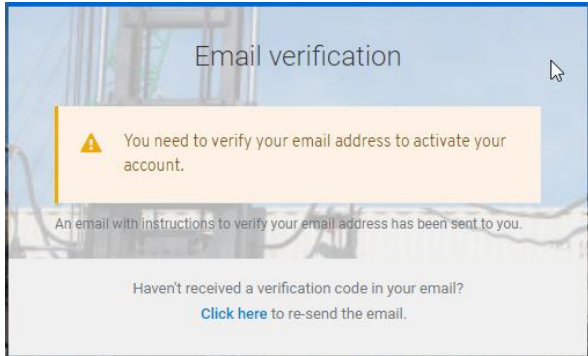
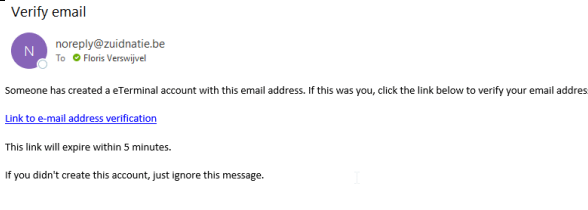
VISIT PAGE

2

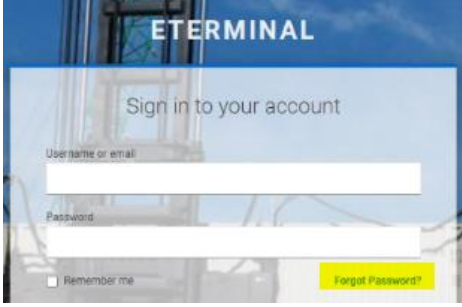
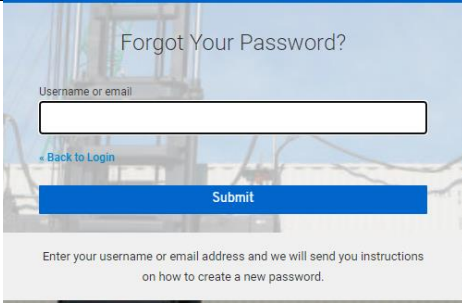
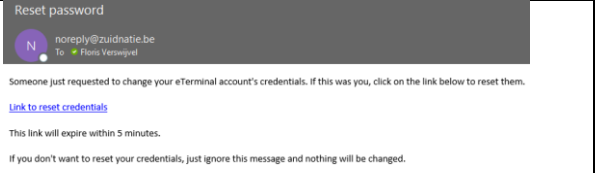
The eterminal site wil now open.

Register your account via the 'Register' option



	<p>Fill In the Registration Form</p> <p>Confirm with the 'Register' Button</p> 
<p>You will receive an email confirmation with an activation link.</p> <p>Remark: check your Spam folder</p>	

2.2 Password Reset

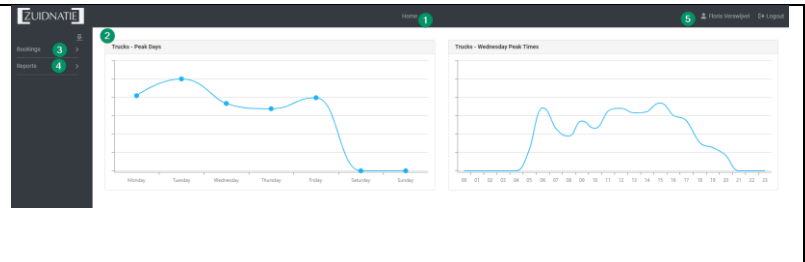
<p>Use the 'Forget Password' link in case you want to reset your password.</p>	
<p>Fill In your registered email address</p> <p>Click 'Submit'</p>	
<p>You will receive an email with a Password reset link.</p> <p>Remark: check your spam folder</p>	

3 Functionality

3.1 Dashboard

Homepage shows following info

- 1) Dashboard: header with terminal info
- 2) Histogram Gate Peak Days/Hours
- 3) Menu: Booking Info
- 4) Menu: Reports EIR
- 5) Menu: User info



3.2 Booking Info

Via the Booking Info menu you can retrieve info either via your reference or via container number
Select the applicable radio button, fill in the field and click 'Search'

The screenshot shows the 'Booking Information' search form. It has a dark header with 'ZUIDNATIE' and 'Booking Information'. Below the header are two radio buttons: 'Booking Reference' (selected) and 'Unit Number'. There is a text input field for the search term and a 'Search' button. The sidebar menu is visible on the left.

When your search doesn't have a valid result the site will show a 'booking not found' remark.

The screenshot shows the 'Booking Information' search form with the search term 'EVER STOCK 2022'. Below the search input field, a red-bordered box contains the text 'Booking not found'.

3.3 EIR Retrieval

An EIR can be retrieved for all containers which were registered via our self-service desk.

- (1) Go to 'Reports' menu
- (2) Select 'EIR'
- (3) Fill in the form and click 'Download' to get a pdf version

The screenshot shows the 'EIR' retrieval form. The sidebar menu on the left has 'Reports' (1) expanded and 'EIR' (2) selected. The form has four input fields: 'Unit Number *' (TEMU2774254), 'License Plate *' (1HVT802), 'Access Card Type *' (ALFAPASS), and 'Access Card No. *' (267826). A 'Download' button (4) is located below the form. A green box (3) highlights the form fields.

3.4 Container Pickup Yard Position

Normal Procedure: Check Container Status via Certified Pickup

All displayed lights are a snapshot in time, if there is no 'Gate Out' all lights can change at any given moment

Commercial Release OK Last update: 13/05/2024 10:09	Terminal Discharge GATEIN Last update: 13/05/2024 16:30	Terminal Release RELEASED BY DEFAULT Last update: 13/05/2024 10:09	Customs Light PORTEQUALISATION Last update: 13/05/2024 16:30	Customs Progress UNKNOWN Last update: 13/05/2024 10:09	Gate Out UNKNOWN Last update: 13/05/2024 10:09	Pick-up Light UNKNOWN Last update: 13/05/2024 10:09
-----------------------------------------------------------	---------------------------------------------------------------	--------------------------------------------------------------------------	--------------------------------------------------------------------	--------------------------------------------------------------	------------------------------------------------------	-----------------------------------------------------------

Upon request extra functionality can be activated on your account (mailto: it.helpdesk@zuidnatie.be)

Eterminal gives you extra info about the container accessibility on the yard and will help you select the containers which are easily retrievable for pickup.

- (1) Go to menu 'Unit'
- (2) Insert the container number that is released to you via Certified Pickup and click 'Search'
- (3) The Yard Position is marked with a color code:
 - a. **Green = Container is accessible for pick-up**
 - b. Orange = Container is not accessible – please check with terminal office
 - c. Red = Container is not accessible – please check with terminal office
 - d. Black or no color coding: Container is not available for Pickup

The screenshot shows the ZUIDNATIE web application interface. At the top, there is a search bar with the unit number 'caau5873819' and a search icon. Below the search bar, there is a table of container details. The 'Position' field is highlighted with a green box and a red circle, showing an orange dot, which indicates that the container is not accessible for pickup. The table includes fields for Operator, Service, SizeType, Full / Empty, Position, Vessel, POL, SPOD, POD, VGM, Customs Status, IMDG, Reefer, OOG, and Repair Status. Below the table, there is a section for 'Inbound' information, including Status, Date, Operator, Service, Transport Type, Carrier, and Voyage.